

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

Wednesday 6th April 2022 at 7.30pm

Present: Cllrs: Kate Rowlands, Mark Smale, Ann Richmond,
Andrew Oke, Elizabeth Chandler.

Also present: Parish Clerk/RFO: Lindsay Dearing.

AGENDA

1) a) Receive nominations for election of meeting Chair.

Cllr. Smale agreed to chair the meeting.

b) Receive apologies of absence: Nick Langley.

c) Councillor vacancies: currently 3 in Cookbury and 3 in Bradford.

2) Declarations of Interest, dispensations and vacancies

a) To receive declarations of interest from councillors on items on the agenda.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any). None.

c) To grant any dispensations as appropriate. None.

3) It was resolved that the draft minutes of the meeting of the Council held on the 7th February 2022 (circulated to members) be accepted as a correct record, and were signed by the chairman.

4) Items for discussion:

a) HM The Queen's Platinum Jubilee 2022:

1) Tree planting proposals and costs.

Provisional costs were approximately £75 per tree and £40 per plaque. Cookbury wish to have a flowering cherry and Bradford a hawthorn. The clerk will contact Sandra Holland with a view to ordering these.

2) Any other proposals for consideration.

As parishioners are still proposing ideas, it was agreed that the PC make up to £600 available to help fund suitable schemes. Cllr. Richmond is working with Sandra Holland to order a cake for the parish tea.

b) Parishioner Defibrillator/First Aid training event. 12th April.

The event currently has 25 people booked. The councillors agreed that a £100 donation will be made to the organisation providing the training. The costs of purchasing a further 3 defibrillators will be explored.

c) Grant request from Village Hall towards IT newsletter. £200

Proposed: Cllr. Oke; seconded Cllr. Richmond. Vote: Unanimous.
The chairman signed the payment authority.

d) Grant request from Greenfingers Gardening Club. £150

Proposed: Cllr. Richmond; seconded Cllr. Chandler. Vote: Unanimous.
The chairman signed the payment authority.

e) Jubilee 2022: Bude Morris dancers and bunting order. £63.74

previously agreed from the Jubilee funds and paid to the Village Hall Committee. The chairman signed the payment authority.

f) Grant request from The Ruby Girls (former Ladies Group).

Cllr. Richmond explained that the group was unable to open a bank account. To mitigate this the councillors agreed to cover the cost of room hire at the hall during 2022. Proposed: Cllr. Rowlands; seconded Cllr. Chandler. Vote: Unanimous.

g) Allen's Lane. Continuing occupation of a site over the past year has been reported on many occasions to TDC Planning, who have an open case, but with no result to date. The situation has also been reported to the Environment Agency with regard to any pollution risk or hazard.

5) FINANCE

- a) **2021/22 End of Year Accounts were reviewed and approved.**

Proposed: Cllr. Oke, Seconded ; Cllr. Richmond. Vote: unanimous.

Audit 2021/22: Annual Governance and Accountability Return:

- b) **Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015.** So resolved.

A Certificate of Exemption was signed by the chairman and the clerk.

- c) **Internal Audit report** was unanimously accepted.

- d) **Annual Governance Statement 2021/22**, was agreed, and signed by the chairman and the clerk.

- e) **Bank Reconciliation to 31/3/2022** was agreed, and signed by the chairman and the clerk.

- f) **Accounting Statements 2021/22** were reviewed, approved, and signed by the chairman.

- g) **Notice of public rights commencement dates:** June 13th to July 22nd.

Other Finance:

- h) **Confirmation of earlier payment to Shebbear PC** was signed by the chairman.

- i) **Any payment requests from Community Benefit Committee.** None.

- j) **Insurance renewal 2022/23 : £352.65** payment authority was signed by the chairman.

- k) **DALC 2022/23 membership renewal : £130** payment authority was signed by the chairman.

6) CORRESPONDENCE

- a) **Any correspondence received since agenda produced.** None.

- b) **Cllr. Kate Rowlands submitted her resignation.**

Councillors thanked her for over a decade of service to the parish council and the community. She had previously held the position of chair of the parish council during the challenging 2 years of the covid pandemic.

Date of next meeting: TBA

Close of meeting: 9.34pm

signed.....

date